



**2019 Digital Taipei**  
**July 11, 2019 TO July 14, 2019**

**RESERVATION FORM 訂房單**

Mr. / Mrs. / Miss / Ms. Family Name 姓		Company Name 公司名稱	
First Name 名			
Arrival Date 入住日期		Departure Date 退房日期	
Arrival Flight/ETA 抵達時間		Departure Flight/ETD 離開時間	
Preferred Phone 聯絡電話		Email	
Room Type 房型 Medium Room 中房			
Single Room 單人房 \$3700+15.5% (30 sqm/one King bed) 9 坪一大床		<input type="checkbox"/> One Person Occupancy 單人入住	
Double Room 雙人房 \$4000+15.5% (30 sqm/one king bed or two Twin Beds) 9 坪一大床或兩小床		<input type="checkbox"/> Two Person Occupancy 雙人入住	
Value Added Benefits 附加服務			
<ul style="list-style-type: none"> <li>Breakfast per guest, up to two breakfasts per room 每房住宿包含每日早餐，至多包含兩客</li> <li>Complimentary Smart WiFi of up to 200 Mbps hotel-wide 免費網路傳輸速率達 200 Mbps</li> <li>Self-service laundry room 「洗吧」免費自助洗衣間</li> <li>Fitness room 健身房</li> </ul>			
Credit Card Number for Reservation Guarantee 訂房保證確認之信用卡號碼		Cardholder Name 持卡人姓名	
<input type="checkbox"/> Amex <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> JCB <input type="checkbox"/> China UnionPay		Expiry Date (MM/YY) 信用卡有效期限	
Terms & Conditions 規範與條款			
<ul style="list-style-type: none"> <li>All reservation must be guaranteed by credit card before July 4, 2019. Hotel reserves the right to release any non-guaranteed reservations. 所有訂房必須要在 2019/07/04 前作訂房保證確認付款，否則酒店將一律不保留客房</li> <li>First night room charge will be posted to the given credit card in case of no show, amendment or cancellation after July 4, 2019.</li> <li>若晚於 2019/07/04 後取消訂房，酒店將會收取第一晚之取消費用，若於住宿當日無故未到，酒店將會收取第一晚之 No Show 費用。</li> <li>Check in time is 3:00 pm and check out time is 12:00 noon. 50% daily room rate will be charged for late check out till 6:00 pm and full day room rate after 6:00 pm. 酒店入住時間為下午三點鐘，退房時間為中午十二點鐘，若於晚上六點鐘前延遲退房將會收取 50%之半日房租，若於晚上六點鐘後延遲退房將會收取 100%之全日房租</li> </ul>			
I/ We agree the above terms and conditions and to guarantee this reservation by the credit card number provided above. 我同意上述之條款規範並同意使用上述填寫之信用卡作訂房保證確認			
Accepted and Signed by (Name in Block Letter) 住客姓名(請提供正楷)		Signature 簽署	
_____		_____	
Reservation Requested By 訂房需求		Company 公司名稱	
_____		_____	
Hotel Confirmation Number (For Hotel Use) 酒店確認號碼(酒店使用)		Date 日期	
_____		_____	

Hotel Contact Person : Edward Lin 酒店聯絡人: 林宗賢

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